

Woodcroft Community League (WCL) - Board of Directors Meeting January 19, 2015 7:00 pm

In attendance:

Linda Thiessen	Patrick Hallonquist	Carmen Saley	Mark Tofsrud
Shayna Bowling	Arlene Huhn	Chris Morrison	Jason Gratton
Ruth Lysak-Martynkiw			

Regrets: Ronaye Schell Wendy Smith

Guests: Cindy Stewart Lorraine Kempton

1.0 Call to order at 7:08 pm by L. Thiessen

2.0 Additions/Changes to Agenda – Two items added to agenda: i) Hall Rentals, ii) Terra Centre.

3.0 Approval of Minutes (December 15, 2014)

Changes to minutes noted:

- Item 4.0: A. Huhn and L. Thiessen met with EMT.
- Item 9.6: Second bullet should read EFCL, not EMCL.
- Item 14.d: 3rd bullet should read “fire inspection company” rather than “fire department”.
- Item 14.d: Last bullet should read a “receipt book” rather than “deposit track”.

Motion: R. Lysak-Martynkiw moves to accept the minutes with changes.

Second: M. Tofsrud

Carried: All in favour

4.0 EMT – Discussed potential application of legislated taxes to an existing contract. In the current contract, it is not transparent that legislated taxes would be charged if required. Currently, costs to EMT are prior to any taxes. WCL will plan to implement language into contract that allows the ability for WCL to apply any legislated taxes to the contracted costs with sufficient notice provided (e.g. 30 days). WCL will also plan to request changing annual renewal date to September 1 rather than December 31.

5.0 Woodcroft Playschool – Annual General Meeting is this evening. No further news.

6.0 CRC Report – No attendance from City of Edmonton. Nothing further to report.

7.0 President’s Report: No report.

8.0 Treasurer’s Report:

Financial statements for month presented – no issues and no specific items of note. Minute Man bill from previous month resolved.

Motion: M. Tofsrud moves to accept the treasurer’s report.

Second: C. Morrison

Carried: All in favour

9.0 Committee Reports:

9.1 Playground Committee Report – Nothing to report.

9.2 Communication Committee Report – L. Thiessen and S. Bowling are attending a social networking communications meeting this week.

Prior month L. Thiessen sent out signboard messages for review, no responses or suggested changes yet. L. Thiessen will implement changes.

9.3 Social Committee Report

- The city is reducing camps for children throughout city and is primarily supporting training for delivery of camps. Additional support would be needed from within Woodcroft (participation and monetary support) to help to support programs going forward. Social committee will need to reconvene to discuss options for camps in more detail.
- Clarification is required from Telus World of Science whether the WCL playground is used for minor use for day camps or whether day camps will be based out of WCL playground.
- WCL plans to buy an annual liquor license and pay per event, rather than taking out a liquor license for each event. It is easier to manage liquor inventory and will reduce cost over the course of the year. At the time of the liquor license application, specific dates must be provided, through dates can be modified at a later date if needed. L. Thiessen is putting together dates for the license and will distribute to WCL Board. See attachment at end of these minutes for planned events.
- There are skating lessons for both 3 & 4 year olds as well as 5 to 7 year olds. No one older than 8 is taking part. Participation is reduced compared to prior year.
- Gingerbread house decorating purchased 22 houses and event went well.
- February 21, 2015 Pizza / Skating / Movie Night
- January 11 to March 8, 2015 (Sundays) will be skating lessons.
- March 14 – Pub Night

9.4 Hall Maintenance Committee Report:

- Considering abatement behind kitchen sink if sufficient funds are available.
- Met with H2P recently, a few deficiencies yet to correct.
- M. Tofsrud to notify contractor of issue in women's skating rink shack bathroom.
- WCL is addressing the issues at the bar sink on our own.
- If plumber comes into WCL Building, ensure all issues are checked (sink, various bathrooms).
- Approximately \$50,000 is left in grant funding; remaining uncommitted funds are approximately \$25,000.

9.5 Community Improvement Committee Report – R. Lysak-Martynkiw reported:

- Discussed potential zoning changes brought forward by City of Edmonton from a newspaper article. R. Lysak-Martynkiw has been in communication with ECFL representative regarding zoning changes. City of Edmonton is proposing zoning changes prior to review from community leagues. R. Lysak-Martynkiw to write a letter with support from L. Thiessen regarding concern from WCL to City of Edmonton regarding proposed changes in advance of community consultation.

- R. Lysak-Martynkiw plans to start a survey to get residential input regarding infill and potential zoning changes C. ~~Staley Saley~~, W. Smith and L. Thiessen will help to support. The survey will need to incorporate deliveries of surveys directly to mailboxes since not all community is on the WCL email distribution list.

9.6 Capital Project Committee – R. Lysak-Martynkiw reported:

- C. ~~Staley Saley~~ and L. Thiessen attended an EFCL board workshop at Clareview community league January 13th. Input from workshop was gathered and distributed to attendees including further distribution to WCL board for information.

10.0 Membership: Nothing to report from director. Linda will investigate secure storage of membership information on the web. The storage location would not be available to everyone on the web, but only to limited and secured personnel. There is no plan for community members to make community membership payments online.

11.0 Neighborhood Watch: R. Lysak-Martynkiw will talk to community member who may be interested in helping to liaise with Edmonton Police Service (EPS) member in the area. The constable noted that this community member cannot be or appear to be an agent of EPS.

12.0 Casino: There were questions whether WCL may participate in a casino in fall 2015, but no definitive answer. WCL does not believe that dates have yet been drawn, or at least not yet reported to non-profit groups. Alberta Gaming and Liquor Commission is expected to contact WCL and/or board members by post upon finalization of dates.

13.0 Sports: The outdoor rink has been challenging due to warm weather periods. The small skating rink light bulbs appear to be burned out; they will not be replaced until next year as the large rink lights can support both small and large rink.

14.0 New Business:

a) Community Policing

Discussed in Item 11 above.

b) Treasurer's Role

Nothing to report.

c) Website Update

WCL will meet with a community member to gauge interest regarding starting up a Facebook page for the community. Website updates in progress by webmaster; let Linda know if any recommended changes.

d) Green Shack 2015

Request of \$1,000 from the City of Edmonton to help support Green Shack. Any amounts funded by community leagues do not necessarily affect whether Green Shack will be provided to communities that do provide funding. C. McMoran did not know if Green Shack would be in Woodcroft in 2015, be it half day or full day. There is concern that any remaining WCL deposits should be allocated to hall renovations rather than the Green Shack. WCL Nothing to report.

Motion: C. ~~Staley Saley~~ moves not to provide funding to City of Edmonton for Green Shack.

Second: P. Hallonquist.

Carried: All in favour

e) Soccer Registration & Collaboration with North Glenora

WCL plans to collaborate again this year with North Glenora for soccer participation. The games are all held in North Glenora. Woodcroft provides some of the equipment that is used which is currently stored at WCL Hall.

f) EFCL Upcoming Meetings

R. Lysak-Martynkiw & L. Thiessen plan to attend both the EFCL District F member leagues meeting early February as well as the EFCL AGM in late February.

g) Hall Rentals (L. Kempton):

- Practices regarding damage deposit transactions were discussed. Some people provide cash as damage deposit, but WCL doesn't necessarily need to return cash. WCL contract requires return of damage deposit within 14 days, though L. Kempton prefers to return earlier. Regardless if damage deposit is in cash or cheque, it will be deposited into the bank through Patrick. Return of damage deposit will be via cheque; logistics to return cash promptly are more difficult. An option if prompt delivery of cheques is difficult would be for P. Hallonquist to provide post-dated cheques to L. Kempton that would be held back until L. Kempton satisfied that damage deposit can be returned.
- L. Kempton noted poor condition of men's washroom in WCL Building. There is low water flow at one of the urinals and users are not consistently cleaning up the bathroom leaving it dirty. Suggestion made to post signs in washroom asking users to please keep bathroom clean and to clean up after themselves.

h) Terra Centre

Terra Centre representatives are very interested in getting involved and engage with community. Terra provides pregnant and parenting teenagers with options and support. Next meeting a Terry Centre representative will come to the WCL board meeting to discuss further integration. L. Thiessen understands that going forward all 2-bedroom units will be earmarked for Terra Centre youth.

14.0 Announcements: Nothing to report.

15.0 Topics Tabled for Next Meeting: Terra Centre representative.

16.0 Next Meeting: Monday February 23rd, 2015 at 7:00 pm.

17.0 Meeting Adjourned: R. Lysak-Martynkiw moves to adjourn the meeting at 9:00 pm.

2015 WCL Annual Liquor License Planned Events

DATE	LIQUOR SERVICE	LIQUOR SERVICE	CONSUMPTION	TYPE OF FUNCTION
(Month, Day, Year)	(Start Time)	(End Time)	(Maximum 1 hour, not to exceed 3 AM)	
Saturday, February 21, 2015	4:00 PM	11:00 PM	12:00 AM	Community Skate/Pizza/Movie
Saturday, March 14, 2015	7:00 PM	11:00 PM	12:00 AM	Community Pub Night
Saturday, April 11, 2015	7:00 PM	11:00 PM	12:00 AM	Community Pub Night
Saturday, May 9, 2015	7:00 PM	11:00 PM	12:00 AM	Community Wine Tasting
Saturday, June 13, 2015	7:00 PM	11:00 PM	12:00 AM	Community Pub Night
Saturday, July 11, 2015	5:00 PM	12:00 AM	1:00 AM	Community Country Hoe Down
Saturday, September 19, 2015	11:00 AM	4:00 PM	5:00 PM	Community League Day
Saturday, October 17, 2015	7:00 PM	11:00 PM	12:00 AM	Community Beer Tasting
Saturday, November 14, 2015	7:00 PM	11:00 PM	12:00 AM	Community Pub Night
Saturday, November 21, 2015	7:00 PM	11:00 PM	12:00 AM	Community Singers Fall Concert
Sunday, November 29, 2015	4:00 PM	11:00 PM	12:00 AM	Deck the Hall/Pizza/Movie
Sunday, December 13, 2015	2:00 PM	4:30 PM	5:30 PM	Xmas Sing-a-Long
Thursday, December 31, 2015	5:00 PM	12:00 AM	1:00 AM	Dinner & Social